

Culber City Sister City Committee

Student and Adult Exchange Forms

Additional items required for participating individuals

Host Family Application

All interested, potential and participating families shall complete this application to indicate during the two-year commitment preferences related to adult visitors, chaperones or students.

Adult Chaperone Application

Interested adults applying to chaperone a youth exchange must complete this application

Adult Chaperone Waiver, Release and Indemnity Agreement – Emergency Medical Authorization for Participation in the Voluntary Excursion

To be completed and signed if accepted to chaperone

Student Exchange Application

This form must be completed **by parents** on behalf of their Middle/ High School student in order to be considered for a student exchange

Confidential Referral Form

Three referrals are required by each student applying to go on an exchange trip. Two references are to be provided by applying chaperones and modified to suit

Student/Adult Information Sheet

This form is sent to the hosting country and must be completed within one month of acceptance into the Exchange Program as a traveler

Emergency Contact Information

Must be completed as part of the exchange packet for all travelers going on an Exchange Trip.

Certificate of Health (3 pages)

MUST be completed by parent and student's physician/health provider

Student Release, Waiver and Medical Release forms (2 forms)

Both must be completed and signed by parent/guardians. *Release of Liability form must be notarized.*

Photo Release

Promotional activities, Facebook, website and traditional media

AND: **Proof of Health Insurance,** **CCSCC membership,** **Passport Copy,** **Deposit and** **Balance**

⊕ This list may not be complete and depends on the particular exchange and requests from our Sister Cities.

NOTE: Group tickets cannot be purchased until we have **ALL** participants' photocopies of the signed inside page of the Passport. The second priority piece is the Student/Adult Information Sheet that we send to the hosting country for matches.